

Agenda



Listening Learning Leading

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A MEETING OF THE

Audit & Corporate Governance Committee

WILL BE HELD ON TUESDAY 23 MARCH 2010 AT 6.00PM

COUNCIL CHAMBER, COUNCIL OFFICES, CROWMARSH GIFFORD

Mr P W D Greene (Chairman)

Mr P Cross

Mrs M Davies

Mr M Harris

Mr P Harrison

Mr R Peasgood

Ms A Purse

Substitutes:

Mrs F Aska

Ms J Bland

Mr F Bloomfield

Mr D Bretherton

Mrs S Cooper

Mr T Harbour

Mr A Hodgson

Mr D Turner

If you would like a copy of these papers in large print, Braille or audio cassette or have any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting.

1. Apologies

2. Declarations of interest

3. Minutes, 15 December 2009

Purpose: to comment on the accuracy of the minutes of the meeting dated 15 December 2009, and approve them (**minutes attached**)

4. Housing and council tax benefits

The committee requested an update on Capita's performance at this meeting. The Revenues and Benefits client manager, Mr P Howden, will give a verbal update (**there is no report for this item**).

5. Risk management update

Purpose: to note the contents of this report and comments on the management of our operational and strategic risks (**report attached**).

6. Internal audit activity report quarter 4 2009/2010

Purpose: to summarise the outcomes of recent internal audit activity for the committee to consider. The committee is asked to review the report and the main issues arising, and seek assurance that action has been or will be taken where necessary (**report attached**).

7. Internal audit management report quarter 4 2009/2010

Purpose: to report on management issues, summarise the progress of the internal audit team against the 2009/2010 audit plan up to 5 March 2010 and to summarise the priorities and planned audit work for the remainder of quarter 1 2010/11 (**report attached**).

8. Internal audit annual plan 2010-2011

Purpose: to explain the process for setting the internal audit plan and for calculating the resources available; to set out the proposed internal audit annual plan for 2010/2011; to approve the internal audit annual plan for 2010/11.

9. International Financial Reporting Standards

Purpose: to receive a verbal update on the implications of the introduction of the International Financial Reporting Standards (**there is no report for this item**).

10. Draft money laundering policy

Purpose: to consider and comment on the draft money laundering policy that has been subject to consultation. Cabinet will be asked to approve the policy in May. The Audit and Corporate Governance Committee will be responsible for the overview of the policy **(report and draft policy attached)**

11. Audit Commission report on the certification of annual claims and returns

Purpose: to note the Audit Commission's recent report on the certification of 2008/09 grant claims and consider whether the actions for improvement are adequate **(report and action plan attached)**

12. Audit Commission's opinion plan

Purpose: to receive and consider the 2009/10 Opinion Plan from the Audit Commission **(report attached)**.

MARGARET REED

Head of Legal and Democratic Services